



procedure contabili per le piccole e medie imprese [axel]

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ACB 2.0

Introduction

Master

Resident

Expenses & Income

Funds

Typical records

Daily

Statement

Group area

Activation

Sheet 03 : \RESIDENT /



Let's see now WHO LIVES in the house and his/her BALANCE. Here is what you find:

PERMANENT RESIDENT				MY HOUSE			BALANCE		
The system - for the individuals registered here - automatically debits the relevant rent.				Opens a DEBIT / CREDIT position					
NIK_NAME	First Name	Surname	Contact	From	To	GBP	DATE [auto] CURRENT	DATE [auto] NEXT DUE	GBP
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
36									
37									
38									
39									
40									

Today
DATE [automatic]

ENTER HERE

LOCKED CELLS

40 residents at the same time may be administered by 1 system. For wider needs you can use more than one file. Let's see how the System works with some examples.
We suppose to have 4 permanent resident and 1 temporary guest.

From \Introduction/ sheet. We see first the easier configuration.

III - **YES** default

Charge each resident a **DIFFERENT AMOUNT**, to be entered in \RESIDENT/ sheet.

From \Introduction/ sheet.

PERMANENT RESIDENT				MY HOUSE			2 - WEEK DIFFERENT RENT		
The system - for the individuals registered here - automatically debits the relevant rent.				Opens a DEBIT / CREDIT position					
NIK_NAME	First Name	Surname	Contact	From	To	GBP			
1	ROTTEN	John Joseph	Lydon	01/04/2013	14/02/2016	50,00			
2	SIOUX	Susan Janet	Dallion	01/04/2013	14/02/2016	100,00			
3	EMMA	Emma Lee	Burton	15/04/2013	14/02/2016	200,00			
4	JAM	John William Paul	Meller	01/04/2013	31/12/2013	150,00			
5									
6									
7	Guest - JK	Jason Gismondo	Cheetham	29/04/2013	30/09/2013	300,00			
8									
9									
10									
36									
37									
38									
39									
40									

Today
11/04/2013

Entire life of the System.

In this example we suppose:

- 1) ROTTEN & SIOUX, they probably are veterans of the house.
- 2) EMMA, we know her but she doesn't live here at the moment. She will come in the next 15/04 and we don't know when she leaves. She is just coming to leave a deposit of GBP 100,00.
- 3) JAM will leave the house at the end of current year.
- 4) JK is a friend. He will come by us from 01/05 to 30/09 as every year. He normally pays GBP 150,00 per 1 week. Your RENT CALENDAR provides a due period 29/04 > 12/05 (2 WEEKS). Rent is calculated in advance. Adopt this mode or enter by yourself manually the first record for his charge.

See the next picture to know what's happened on System.

99% of ordinary problems are covered automatically by this System. Special needs are also exceeded with a little bit of familiarity, to cover any requirement with this system. But remember also: you can use 1 file for permanent resident and 1 file only for guest-contributors.

Let's see how the system works in our previous example.

SILOUX:
She pays regularly.

ROTTEN:
He still has not paid his rent.

PERMANENT RESIDENT				MY HOUSE		2 - WEEK		BALANCE		
The system - for the individuals registered here - automatically debits the relevant rent.				Opens a DEBIT / CREDIT position		DIFFERENT RENT		11/04/2013	NEXT DUE	GBP
NIK_NAME	First Name	Surname	Contact	From	To	GBP	CURRENT	15/04/2013	NEXT	
1	ROTTEN	John Joseph	Lydon	01/04/2013	14/02/2016	50,00	- 50,00	50,00	- 100,00	
2	SILOUX	Susan Janet	Dallion	01/04/2013	14/02/2016	100,00	0,00	100,00	- 100,00	
3	EMMA	Emma Lee	Bunton	15/04/2013	14/02/2016	200,00	100,00	200,00	- 100,00	
4	JAM	John William Paul	Weller	01/04/2013	31/12/2013	150,00	150,00	150,00	0,00	
5										
6										
7	Guest - JK	Jason Gismondo	Cheetham	29/04/2013	30/09/2013	300,00	0,00	0,00	0,00	
8										
9										
10										
36										
37										
38										
39										
40										

EMMA:
She just paid in advance an half of her rent.

JAM: He had ready cash and decided to pay for 2 periods.

JK: He is still to come.

Today
11/04/2013

As you know there are basically 3 WAYS to charge RESIDENTS. Here in this **second example** we see the last 2 ways contemporary.

We suppose to have the above example + 2 temporary guests.

From \Introduction/ sheet. We see now the other type of possible configuration.

PERMANENT RESIDENT				MY HOUSE		1 - WEEK		BALANCE		
The system - for the individuals registered here - automatically debits the relevant rent.				Opens a DEBIT / CREDIT position		Exceptions		11/04/2013	15/04/2013	GBP
NIK_NAME	First Name	Surname	Contact	From	To	Temporary	CURRENT	NEXT DUE	NEXT	
1	ROTTEN	John Joseph	Lydon	01/04/2013	14/02/2016					
2	SILOUX	Susan Janet	Dallion	01/04/2013	14/02/2016					
3	EMMA	Emma Lee	Bunton	15/04/2013	14/02/2016					
4	JAM	John William Paul	Weller	01/04/2013	31/12/2013					
5										
6										
7	Guest - JK	Jason Gismondo	Cheetham	29/04/2013	30/09/2013	150,00				
8	Guest - ?	Peter Dennis	Blandford Townshend	15/04/2013	15/05/2013	100,00				
9	Guest - /	Saul	Hudson	01/04/2013	02/04/2013	75,00				
10										
36										
37										
38										
39										
40										

Today
11/04/2013

FIXED from: 01/04/2013
GBP 150,00 / 2 Week

FIXED from: 15/04/2013
GBP 200,00 / 2 Week

With this currently option, you have not to fill in this section. It is here shown what you have previously entered. For PERMANENT RESIDENTS.

JK isn't arrived yet. ? Start on next rent-period. / Stays for 1 day.

You can not change these entered options here. See \Introduction/.

Let's see how the system works in this second example.

SILOUX:
She pays regularly.

ROTTEN:
He discovered GBP 100,00.

PERMANENT RESIDENT				MY HOUSE		1 - WEEK		BALANCE		
The system - for the individuals registered here - automatically debits the relevant rent.				Opens a DEBIT / CREDIT position		Exceptions		11/04/2013	15/04/2013	GBP
NIK_NAME	First Name	Surname	Contact	From	To	Temporary	CURRENT	NEXT DUE	NEXT	
1	ROTTEN	John Joseph	Lydon	01/04/2013	14/02/2016		- 50,00	200,00	- 250,00	
2	SILOUX	Susan Janet	Dallion	01/04/2013	14/02/2016		0,00	200,00	- 200,00	
3	EMMA	Emma Lee	Bunton	15/04/2013	14/02/2016		100,00	200,00	- 100,00	
4	JAM	John William Paul	Weller	01/04/2013	31/12/2013		150,00	200,00	- 50,00	
5										
6										
7	Guest - JK	Jason Gismondo	Cheetham	29/04/2013	30/09/2013	150,00	0,00	0,00	0,00	
8	Guest - ?	Peter Dennis	Blandford Townshend	15/04/2013	15/05/2013	100,00	0,00	200,00	- 200,00	
9	Guest - /	Saul	Hudson	01/04/2013	02/04/2013	75,00	- 75,00	0,00	- 75,00	
10										
36										
37										
38										
39										
40										

JAM: He had ready cash and decided to pay for GBP 300,00.

FIXED: do not fill in here.

?: He starts the 15th april. For te next 2 weeks, according to your settings, the system will not charge any RESIDENT here included. That's why, at the first due date, the rent charged is GBP 200,00.

/: RENT is ever ADVANCED. If you stay 1 day, you'll be charged full. DEBT position stays open till the rent is paid.

JK: He is still to come.

Today
11/04/2013

FIXED from: 01/04/2013
GBP 150,00 / 2 Week

FIXED from: 15/04/2013
GBP 200,00 / 2 Week

This is the COMMENTS you will also find inside this sheet:

Comments:

The HOUSE has TWO different REVENUE categories: one is INCOME (see Expenses & Income), the other are payments received from RESIDENTS. Both generate a positive income of money but - complying with accounting rules - RESIDENT are handled as DEBITORS or even CREDITORS.

Any accounts in the INCOME category are instead PURE SOURCES of revenue for the HOUSE and may never be refundable.

For any person in this table, all automatic settings are valid for the specific period set between two dates. However, if the need arises and with some skilfully, these settings can be modified by CREATING for 1 individual a new NICK_NAME: "name II" and synchronising the START / END dates.

The system will EVER highlight in red any date which is included in the ordinary lifetime range set of the System itself (start-date/end-date of this file).

This file allows you to use the system up until: (dd/mm/yyyy): 14/02/2016

Following that date, to continue your work, you will need to use a copy of your initial file. Read \ Introduction / sheet for further explanations.

Sheet nr. 3 of 10 of the system ACB 2.0 - Advanced Communal Bookkeeping
OWNER of this system is: MY HOUSE N.I. / VAT 123456789

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Tuesday the 12th.

Marco Piccoli, tutti i diritti riservati.
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